

Minutes of a Regular Meeting
Of the Vestry
Of St. James's Episcopal Church, Richmond
February 18, 2016

A regular meeting of the vestry of St. James's Episcopal Church was held on February 18, 2016, pursuant to proper notice of time and place. Vestry members attending were Mr. Willson Craigie, Mrs. Peggy Crowley, Mrs. Becky DeCamps, Mrs. Carol Ann Fuller, Mr. Matt Harper, Mr. Knox Hubbard, Mr. Jay Jordan, Mrs. Carrie Montague, Mr. Harry Moore, Mr. Connell Mullins, Mr. Tom Porterfield, Ms. Gloria Prevatt, Mr. Allan Rees, Mrs. Tina Sherrod, Mr. Geoff Sisk, Mrs. Bobbie Ukrop, and Mrs. Norvell Whitaker. Mrs. Kathryn West was absent. Also present were The Rev. Randolph Marshall Hollerith, The Rev. Carmen Germino, The Rev. Hilary Streever, Ms. Suzanne Hall, Mr. Russell Lawson, Mrs. Anita Lisk, and Mrs. Poconna Thiel. Mr. Hollerith served as chairman, with Mrs. Lisk serving as secretary.

The meeting opened at 5:00 p.m. with a service of Evening Prayer. The business of the meeting was called to order at 5:20 p.m.

A motion to amend the Agenda so that the Budget would be taken up during Executive Session at the end of the meeting was made, seconded and unanimously approved. The amended Agenda was unanimously adopted. A motion to approve the Minutes from the January 19, 2016 regular meeting was made, seconded, and unanimously approved.

COMMENTS & CONCERNS

Mr. Hollerith said that he appreciated the Vestry's willingness to shift the date of the Vestry meeting to accommodate his attending the Gathering of Leaders Conference.

Mr. Hollerith commended all those involved in the recent successful Mardi Gras for Missions fundraiser, especially Ms. Germino, Mr. Moore and event chairs Jennifer Sisk and Maura and Rick Gaenzle. Approximately \$60,000 was raised for missions.

Mrs. Ukrop remarked that the recent Dylan Mass was wonderful, especially Mr. Hollerith's sermon that morning.

SPECIAL BUSINESS

Guest Speaker Housing Resolution

Mrs. Streever presented a resolution for the Vestry's consideration to allow that the speaker's fee for the Rev. Dr. Jane Tomaine, who will lead a retreat at St. James's in the fall, be designated as a clergy housing allowance. Mr. Hollerith explained, while unusual, fees for clergy whose primary income is derived from speaking fees, are allowed this tax designation. The resolution is as follows:

Whereas The Rev. Dr. Jane Tomaine has been engaged to perform ministerial duties for St. James's Episcopal Church on September 9 and 10, 2016;

The Vestry of St. James's resolves that one-hundred per cent (100%) of her cash compensation of \$1,000 is hereby designated as housing allowance in accordance with Section 107 of the IRS Code of 1954.

On a motion made and seconded, the resolution was adopted unanimously.

FINANCIAL REPORTS

Stewardship

Ms. Hall distributed a written report, noting that pledge income is slightly ahead of what was budgeted for 2016. She thanked all who helped make calls and all who have made pledges.

COMMISSION REPORTS

WORSHIP COMMISSION

Ms. Prevatt distributed a written report.

Hospitality

Ms. Prevatt reported that the Hospitality Committee recently provided a reception for visiting bishop, the Rt. Rev. Leo Frade and his wife, Dr. Diana Frade. She also reported that usher nametags have been ordered and should arrive soon.

Ms. Prevatt expressed her thanks to the many who had made her three years on the Vestry great.

Worship

Mr. Hubard reported that there is a slight delay in the delivery of the new pew cushions but the company is striving to have them delivered by the end of March.

Mr. Hubard also said that it had been a pleasure to serve on the Vestry for the past three years.

Mrs. DeCamps reported that the Baptism Guides and classes have been scheduled for 2016.

Call & Welcome

Mrs. Sherrod reported that the committee had met recently and several volunteered to make calls to newcomers to welcome them to St. James's and answer questions they may have about the church.

STUDY COMMISSION

Mrs. Montague distributed a written report and encouraged the Vestry to read it thoroughly.

Youth

Mrs. Montague noted the upcoming SnowFest for youth, which has double the number of participants than its inaugural last year, as an indication of the success of the work done by Mary Beth Abplanalp and the youth leaders over the past year.

Mrs. Streever remarked that the youth and their programming leadership put together a great Youth Sunday.

Young Adults

Mr. Hubard reported that the Young Adult ministry is also strong and healthy, with a number of people doing good work to create structure for this programming. He reminded the Vestry of the upcoming second annual Holy Saturday Stations of the Cross hike on Belle Isle.

Mr. Hubard thanked all those with whom he's worked over the past year to create an infrastructure for Young Adult ministries.

Adult Education

Mrs. Streever reported that there had been several special guest lecturers in January and she is already working on next year's programming.

Mrs. Streever announced that the annual retreat to the Society of St. John the Evangelist in Cambridge, MA was full.

LIAISONS

ECW

Ms. Germino and Mrs. Streever were pleased to report that the upcoming WomanKind symposium has sold out at 575 registrations and a waiting list has been started. Ms. Germino commended co-chairs Brooke Taylor and Meta Braymer and the amazing WomanKind committee, as well as Russell Lawson and other staff who have done so much work for this special bi-annual event. She encouraged the men on the Vestry to attend the special workshop for men on Sunday morning that will be led by the Rev. Becca Stevens.

Children's Center

Mrs. Whitaker reported that the Children's Center is almost at capacity for summer registrations.

JUNIOR WARDEN'S REPORT

Mr. Harper said that there are several things for buildings and grounds in the works, but nothing to report yet.

SENIOR WARDEN'S REPORT

Mr. Sisk thanked everyone who attended Mardi Gras and noted that there were lots of younger people there.

Mr. Sisk reminded the Vestry that the annual congregational meeting was on Sunday, February 21, and told the Vestry to encourage parishioners to attend.

As this was Mr. Sisk's last meeting, he took the opportunity to thank "everyone for everything" and offered parting gifts to the others in his retiring Vestry class. Mr. Sisk also gave Mr. Hollerith a box of Cuban cigars, for which he was the winning bidder at the Mardi Gras auction.

The Vestry thanked Mr. Sisk for his leadership.

RECTOR

Mr. Hollerith thanked the whole Vestry for all their work over the past year and was looking forward to another good year with those in the returning Vestry classes. He particularly thanked the retiring class, including

Mr. Hubard, for his thoughtfulness and details pertaining to the replacement of the pew cushions and for being such a great gentleman;

Ms. Prevatt, for her gift of hospitality and her supportiveness of St. James's;

Mrs. Ukrop, for her constant support of outreach and service and for serving as an example in how she lives;

Mrs. West, for her non-anxious presence on the Missions Committee;

Mrs. Whitaker, for her work with the Children's Center but especially for her supportive work with Mrs. Abplanalp and the youth program; and

Mr. Sisk, who has been such a faithful leader and whose friendship has meant a great deal to him.

OTHER

The Worship Attendance report for January 2016 was distributed.

Mr. Hollerith reminded the Vestry to review the upcoming events listed on the reverse of the Agenda.

Staff was dismissed and the Vestry went into Executive Session to discuss and approve the 2016 budget.

Anita Lisk
Secretary

Approved:

Rev. Randolph Marshall Hollerith
Rector

Geoff Sisk
Senior Warden