

St. James's

Episcopal Church

Annual Report
2013



**MINUTES OF THE ANNUAL MEETING OF THE CONGREGATION
ST. JAMES'S CHURCH, RICHMOND, VIRGINIA
February 24, 2013**

On Sunday, February 24, 2013 at 10:15 a.m., the Annual Meeting of the Congregation of St. James's Episcopal Church, Richmond, Virginia, was called to order with a prayer by the Rector, the Rev. Randolph Marshall Hollerith. Anita S. Lisk was appointed secretary and Alexander H. Slaughter, parliamentarian. Mr. Slaughter reported that a quorum was present.

The 2012 Annual Report, including Minutes from the February 12, 2012 Annual Meeting, was distributed. On a motion made, seconded and unanimously approved, the agenda was adopted and on a motion made and seconded the Minutes were unanimously approved.

Dena Moore, Senior Warden, spoke on behalf of the Nominating committee, whose report can be found in the published Annual Report. Mrs. Moore remarked that the committee considered over 40 excellent nominees. In addition to the usual six terms expiring, there is also an unexpired one-year term to fill. The committee offered the following slate of candidates for election to each serve a three-year term on the Vestry: Knox Hubard, Gloria Prevatt, Geoff Sisk, Bobbie Ukrop, Kathryn West, and Norvell Whitaker. Mr. Stephen Watts was nominated to fill the one-year unexpired term. Mr. Watts has served as the Junior Warden for the past two years. The candidates stood and were recognized. There being no nominations from the floor, the nominations were closed and ballots distributed. Completed ballots were collected and tallied, resulting in the election of the slate as presented. Mr. Hollerith thanked all who had agreed to stand for election to the Vestry and congratulated them on their election.

Lilo Ukrop, President of the Endowment Fund Board, presented the report from the Endowment, remarking that the Endowment Fund was established by the Vestry in 1957. Its purpose is for the development, expansion, beautification and improvement of the parish property; and the expansion of the religious, charitable and social work of the parish community.

Total assets of the Endowment Fund are \$4.2 million.

- 1) The main fund, of which a percentage is used on behalf of the church, has \$3,620,000.
- 2) The Anderson-Horan Fund, which is restricted and dedicated to the Rector's Discretionary Fund, has \$388,000.
- 3) The Music Fund, which is managed by the Endowment Fund board, has \$191,000.

Distributions from these funds are listed in the Annual Report. The Endowment has also helped fund the operating budget for the last three years as a transition during the church's recent expansion, and expects to help with capital projects

going forward. The Cornerstone Campaign is currently underway, in celebration of the anniversary of St. James's 100th year at the W. Franklin Street site. To date, 32 pledges and gifts have been made for over \$376,000 toward the \$1 million goal. The Endowment Fund board is looking forward to celebrating the culmination of the campaign on June 2, 2013.

Mrs. Ukrop concluded by recognizing and thanking all the members of the Endowment Fund board, Wilson Trice, Massie Valentine, Jr., Berno Hamilton, Helen Kemp, and John Molster; Ida Farinholt, who serves as the trustee elected by the Vestry; and ex-officio members Dena Moore, Senior Warden, Stephen Watts, Junior Warden, and the Rev. Randolph Marshall Hollerith, Rector.

Jay Jennings, Finance committee chair, referenced the 2012 year-end report and 2013 budget as found in the Annual Report, and noted that 2012 was a year marked by financial growth, with revenues increasing approximately 8%. This is steady progress toward reaching the Strategic Plan goal of increasing pledges by \$100,000 each year for five years.

The construction loan for the recent expansion was retired in February and the highly successful Fan the Flame capital campaign has received approximately 96% of \$7.9 million in pledges for building the Michaux House and renovation of Gibson Hall. Additional funds collected has been designated toward near-term capital projects that cannot be accommodated in the operating budget.

While the number of pledges has dropped over the last several years, pledge income has increased, allowing for the 2013 budget to be 3% greater than 2012. Most program funding is flat and the increased income will be used for modest salary increases for the staff.

Mr. Jennings thanked the Endowment Fund board for their funding support of the operation budget for the past three years, and their expectation to fund capital improvements and maintenance of critical building systems in the future. He noted that the Endowment Fund also funds the expenses of maintaining the church's parking deck and leasing parking space at One Monument Avenue's deck.

Mr. Jennings expressed his appreciation to the people who keep the church's financial operation running smoothly, specifically Poconna Thiel, Finance Secretary for the church; Chip Woodson, Director of Stewardship and Development; the church's volunteer treasurers Katherine Hoffmann and Ann Rawls; and especially Eleanor Angle and Charlie Whitaker, Annual Giving campaign co-chairs, for their tireless efforts.

Stephen Watts, Junior Warden, referenced the Buildings and Grounds report in the Annual Report. He commended David Barnett, Facilities Manager, as well as Laura Shuford, Facilities Coordinator, who each serve part-time managing the buildings. Mr. Watts also recognized and thanked the sextons and encouraged the parish to express their thanks to them for their hard work when they see them.

Mr. Watts also commented that the Capital Reserve Fund needs to be increased. Plans are underway to replace the sound system in the sanctuary and repair the front portico. He thanked the Endowment Fund board for agreeing to fund capital needs.

Mr. Watts concluded his remarks by commending the stellar clergy, staff, and vestry of St. James's, particularly Rev. Hollerith and Mrs. Moore, saying that Mrs. Moore had been an exceptional Senior Warden and precisely the right person in the right time to hold that position.

Mrs. Moore began her remarks by saying that when she joined the vestry, she thought that her business experience made her well prepared for the practical work that the vestry would do; however, she was surprised to realize just how much the Holy Spirit infused and informed the work of the church. She said it had been a privilege to work so closely with the clergy – Mr. Hollerith, Ann Dieterle, Carmen Germino, Alex Riffie, Caroline Smith Parkinson, and Mark Cooper – and the exceptional staff, all of whom do “God’s work with a cheerful heart.” Mrs. Moore also commented that St. James’s had a great vestry, with excellent leadership from Jay Jennings, Finance chair, Jan Harris, chair of the Worship commission, Kendal Sibley, chair of the Study commission, Monty McFadden, chair of the Service commission, and Stephen Watts as the Junior Warden and chair of the Foundation commission. Mrs. Moore said that she was glad that Mr. Watts has agreed to serve another year in that capacity.

Mrs. Moore reported what she considered key points for 2012:

- 1) The 100th anniversary of the church building on W. Franklin Street – this offered a great opportunity to look at the past, present, and future of the church. Mrs. Moore encouraged parishioners to consider making a Cornerstone campaign gift in thanksgiving.
- 2) Expanded worship – the addition of a 5:00 p.m. service. The new Jazz Mass is Spirit-filled and highly recommended.
- 3) New formats for Christian formation – for children, youth, and adults.
- 4) Episcopal Church Women (ECW) – the introduction of the Taste of St. James’s to replace the former Bazaar, and new lecture series.
- 5) Every Member’s Ministry – a more focused effort to help parishioners discern their particular call to ministry.
- 6) Mission trips – we offered seven opportunities to allow 60 parishioners to participate in what is often a life-changing ministry experience, all funded by the most successful Mardi Gras event in our history. Mrs. Moore highly recommended parishioners consider going on a mission trip as she has with her teenaged son.
- 7) Personnel changes – offering gratitude for the service of staff who have departed (Kent Duffey, Richard Rumble, and Valerie Hubbard) and welcome to Becky Page as Director of Children’s Ministries, Emily Thrower as Communications Assistant, and Russell Lawson as

Communications Director. Mrs. Moore particularly thanked Laura Shuford, who was hired part-time as the Facilities Coordinator after volunteering in that capacity for over a year, citing her grace under pressure as an asset to the church.

- 8) Children's Center – the Center experienced a traumatic breach of trust and had to undertake a difficult personnel transition that required a lot of prayer and careful listening to God. By His grace, the Center has not only survived but is still fully enrolled and moving forward with great teachers and special children, even as the Center staff and the parish continue the healing process.

Mrs. Moore concluded her report by recommending that the parish not lose sight of how fortunate it is to serve and worship in this community.

Mr. Hollerith presented Mrs. Moore with a gift in thanks for her service as Senior Warden.

Mr. Hollerith began his report by quoting a scripture passage from Matthew 7:24-25, "Jesus said, 'Everyone then who hears these words of mine and acts on them will be like a wise man who built his house on rock. The rain fell, the floods came, and the winds blew and beat on that house, but it did not fall, because it had been founded on rock.'" Mr. Hollerith continued, saying how, in this centennial year, he has come to better appreciate the history and human foundation of St. James's after looking through the artifacts and relics from the church at 5th and Marshall Streets and from the time of building the church at the current W. Franklin Street location, which were found in the church's cornerstone. These artifacts, as well as those which will reflect the last 100 years and hopes for the next 100, will be returned to the cornerstone at the Centennial Celebration on June 2. Mr. Hollerith expressed his thanks to Cathy McGehee for chairing the Cornerstone campaign committee.

Mr. Hollerith reported that the confession of Geraldine Johnson, founder and Executive Director of the Children's Center, that she had misappropriated funds from the Center for personal use, had been a difficult revelation. Mrs. Johnson was loved and admired by many and had an amazing gift for teaching children. Mrs. Johnson resigned and promised to repay all that she took. At this time, nearly all the funds have been repaid or pledged. Margaret Valentine, Chair of the Children's Center Board, has been an exceptional leader during this trying time. A search committee has been formed to find a new Executive Director for the Center.

Mr. Hollerith remarked that studies show that "religious affiliation" has declined, and many more people are considering themselves "spiritual but not religious." Church attendance has been reduced nationwide. Mr. Hollerith said that this indicates St. James's needs to be open to reaching people in new ways, like our music services (Bluegrass Mass, Dylan Mass, Jazz Mass), outreach, mission, book clubs and Bible studies. In order to continue to be relevant, the church must be open to change while holding firmly to Christ as our foundation.

Mr. Hollerith recognized and thanked for their service those on the vestry whose terms expire this year: Jan Harris, Scott Hetzer, Monty McFadden, Dena Moore, Newnie Rogers, and Stephen Watts. He also thanked all the staff and the clergy for making his ministry fuller. Mr. Hollerith noted that this is his 13th year as Rector and he still considers it an honor to serve St. James's and appreciates the opportunity to do so.

Mr. Hollerith's remarks were met with a standing ovation.

There being no further business or discussion, a motion was made, seconded and unanimously approved to adjourn. The meeting concluded at 11:05 with a blessing by Mr. Hollerith, followed by a hymn.

Anita S. Lisk, Secretary

APPROVED:

The Rev. Randolph Marshall Hollerith, Chairman

Election of the Vestry

COMMUNICANT: A communicant is a member of this church who has received Holy Communion at least three times in the past year. All communicants of this Church who for the previous year have been faithful in corporate worship, unless for good cause prevented, and have been faithful in working, praying, and giving for the spread of the Kingdom of God, are to be considered communicants in good standing.

ELIGIBLE VOTERS: All communicants in good standing, 16 years of age or older, registered in the particular church in which they offer to vote, shall be entitled to vote at the election of Vestry members.

REQUIREMENTS FOR VESTRY MEMBERS: Only lay persons, 16 years of age or over, who are confirmed communicants in good standing of the church shall be eligible for election as Vestry members.

QUORUM: At all meetings of the Congregation a quorum shall consist of at least ten percent (10%) of the number of active communicants qualified to vote reported for the previous year.

MEMBERS WHOSE TERM EXPIRES IN 2014

Louise Bowles	DeWitt B. Casler	Mary Watt New
Margy Brown	Joseph A. (Jay) Jennings III	Stephen Watts

MEMBERS WHOSE TERM EXPIRES IN 2015

Ryon Acey	Michael Lantz	Kendal A. Sibley
Mimi Herington	Steve McCoy	Britt Van Deusen

MEMBERS WHOSE TERM EXPIRES IN 2016

Knox Hubard	Geoff Sisk	Kathryn West
Gloria Prevatt	Bobbie Ukrop	Norvell Whitaker

REPORT OF THE NOMINATING COMMITTEE

The committee nominates the following people for three-year terms on the Vestry:

Peggy Spilman Crowley	Matt Harper	Harry G. Moore, Jr.
Carol Ann Fuller	Carrie Montague	W. Allan Rees

REPORT FROM THE RECTOR—

The Reverend Randolph Marshall Hollerith

Rejoice in the Lord always; again I will say, Rejoice. Let your gentleness be known to everyone. The Lord is near. Do not worry about anything, but in everything by prayer and supplication with thanksgiving let your requests be made known to God. And the peace of God, which surpasses all understanding, will guard your hearts and your minds in Christ Jesus. Finally, beloved, whatever is true, whatever is honorable, whatever is just, whatever is pure, whatever is pleasing, whatever is commendable, if there is any excellence and if there is anything worthy of praise, think about these things. Keep on doing the things that you have learned and received and heard and seen in me, and the God of peace will be with you. (Philippians 4:4-9)

In his letter to the Philippians, St. Paul reminds us that Christians are to stand firm in the Lord and spend their energies doing God's work – lifting up and building all that is good and true, honorable and just. "Think on these things," he reminds us and stay focused and faithful in your ministry. As I look back at 2013, I am happy to report that St. James's did just that over the past year. Literally hundreds of people were faithful and focused on their ministries – serving the poor, traveling on mission trips, deepening their prayer life, creating a joyful noise to the Lord, studying scripture, making St. James's a hospitable home for everyone and anyone. It has been a wonderful year, a steady year, and a year that bodes good things to come.

On June 2, we celebrated the church's 100th year on Franklin Street with a special service and reception. Balloons, birthday cake, special music, and the Rev. Marek Zabriskie as our guest preacher, were some of the day's highlights. The time capsule that had been unearthed and opened the previous August was placed back under the sanctuary cornerstone. However, it was no longer a time capsule but a time trunk. While we replaced all the historic artifacts we also added many new artifacts for the future. Photographs, videos, brochures, Vestry minutes, artwork from our children, letters from parishioners, and much more were sealed into a large stainless steel box and placed back in the wall underneath the cornerstone.

In addition, the Cornerstone Campaign to build our endowment for the next 100 years was a smashing success. Because of the generosity of so many we were able to raise over \$1,000,000.00 in pledges to our endowment. At the time of this writing more than \$650,000.00 of the funds pledged have been received by the church. My thanks to Cathy McGehee, Britt Van Deusen, Chip Woodson, Matt Presson, Alex Riffée, Bobby Garland, and all those who served on the various committees that made our centennial year such a success.

In July, a new era began for the Children's Center with the appointment of Debbie Lickey as the Center's second permanent director in more than 25 years. Debbie came to St. James's as a highly respected professional in the area of early childhood development. She was the unanimous choice of the Center's board and her vision and dedication to the Center's children are clearly evident. It should be noted that the board of the Children's Center did a fantastic job

shepherding the organization through a very difficult period following Geraldine Johnson's resignation. My thanks go out to Margaret Valentine for her selfless leadership as board chair during this difficult time in the Center's history.

In 2013 increases to annual giving were modest due to the concurrent campaign to raise endowment gifts through the Cornerstone Fund. In all we received 631 pledges totaling \$1,888,727.00 with an average pledge of \$2,993.00. During the year we confirmed or received 64 people, baptized 35, and received 68 transfers from other parishes. At the same time, 33 individuals transferred from St. James's and 15 beloved members died during the year. In 2012 an average of 590 people attended worship on Sundays and in 2013 that number grew to 596. Finally, 15 couples were married at St. James's during 2013.

In general, staffing at St. James's remained very consistent during the year. David Barnett retired from his position as our part time Facilities Manager and our own Matt Presson was hired as his replacement. The church was blessed when the Rev. Dr. Thom Blair, retired, moved back to Richmond and agreed to come on board to lead our Sunday morning Bible study beginning in January of 2014. We continue to be blessed with the finest staff. In no particular order, I would like to thank: Gina Young, Becky Page, Emily Thrower, Laura Shuford, Ann Dieterle, Alex Riffec, Carmen Germino, Caroline Parkinson, Mark Cooper, Anita Lisk, Poconna Thiel, Russell Lawson, Chip Woodson, Nancy Warman, Virginia Whitmire, Mark Whitmire, Jeanne Lapierre, Sabrina LaFleur, Matt Presson, Thom Blair and our team of sextons for all their work. They go above and beyond the call of duty to make St. James's the successful community that it is. Each of them has a passion for serving Christ and that passion shows.

In the coming year, I hope you will join with me in praying for the future of our church. We live in trying times. However, God continues to bless us and we have a bright future. Thank you for your support and know that I continue to treasure my ministry among you.

Blessings,

Randy+

REPORT FROM THE ASSOCIATE RECTOR— The Reverend Ann Dieterle

2013 was certainly eventful, and I'm grateful for another opportunity to serve God in this place.

My particular program areas are Adult Formation and Newcomers, with the Rev. Alex Riffe and I both working with young adult ministries. The Rev. Carmen Germino and I both work with the ministries of the ECW including WomanKind and the Taste of St. James's.

We have expanded our Sunday morning offerings, particularly in this Winter/Spring timeframe. In addition to the Adult Forum, we have the Rev. Thom Blair teaching the Sunday Morning Bible Study which had over 60 participants its first Sunday. The Rev. Mark Cooper and Kate Cooper (who are not related in any way) each led small groups in January and had good turnout as well. We're finding our way with the space and finding that sweet spot where we can engage the largest number of participants while having vibrant and engaged 'audiences' for each.

Other news on the formation front: this September I launched the St. James's Bible Challenge, inviting members of the congregation to read the entire New Testament in approximately 9 months. 150 people are registered and participating, including the 4th and 5th grade Sunday School classes, who have challenged each other to a friendly competition. Thanks to Kendal Sibley and Becky Page for that! Each month participants receive an introduction to the book or books of the Bible that we'll be reading for the month, along with a calendar/schedule of readings. In November, St. James's was a satellite site for the Richmond Forum titled *Islam: A Religion of Peace or Violence?* which was attended by about 75 people.

With the help of Knox Hubard and Emily Madden, we have engaged in a discernment period for the young adult ministry, and particularly in the varying needs of different age cohorts within that broader group. Russell Lawson designed a survey for us which gathered valuable information. We are in the midst of putting that information into action and planning events, including fellowship over meals, cocktail parties and sports and recreation.

In 2013 I coordinated a half marathon training club at St. James's, and 8 hearty runners completed the Richmond ½ Marathon on Saturday, November 16. We had so much fun, we're doing a 10K Training club which started on January 18, and approximately a dozen people are participating in that. For the 10K we have runners and walkers, including a group who will go on the Pilgrimage to the Camino de Santiago. The pilgrimage is from June 22-30, 2014, and about a dozen and a half of us will walk the final 80 miles of this ancient pilgrim trail, building friendship and faith along the way.

The Newcomers Ministry runs very well, thanks in large part to the work of our Newcomers committee, who work so hard at hospitality both during 'Meet and

Greets' held on Sunday morning, and the Newcomers party. Many thanks to the committee, especially to Mimi Herington, Kitsie Garland and Anita Lisk. This year we had our first bring a friend Sunday on January 5, which was a lovely event and lovingly prepared by the Call & Welcome and Hospitality committees.

The ECW hosted its third annual "Taste of St. James's Gourmet Holiday Food Sale" and once again it was an incredible success, raising approximately \$17,000 primarily to benefit Food Force. There are too many people to thank, but Louise Bald, Laura McCoy, and Gloria Prevatt deserve a special mention. The ECW Lecture Series "Nurturing Every Woman's Spirit" is in its second full year – it is an almost monthly gathering for the women of the congregation. We heard a presentation by Elizabeth Whitmire about her mission work in Haiti, storytelling and writing as a spiritual exercise. There is a committee who brainstorms ideas for speakers but special thanks to Britt Van Deusen, Gloria Prevatt and Newnie Rogers for their creativity and leadership.

WomanKind 2014 is a week prior to this meeting and roughly a week after our annual reports are due! I have no doubt that it was a wonderful event. At the time of this writing we have 408 women registered for an event which features a keynote address by Glennon Melton and a panel discussion between Ms. Melton and Marie Monville and Nora Gallagher. Many thanks to all the committee chairs, especially co-chairs Stacy Brinkley and Brooke Taylor. We are staggering the event chairs and also committee chairs and suggesting a 2-term limit, as that seems to be just about right energy wise. Stacy Brinkley 'graduates' this year and I'm grateful for this chance to say thank you!

The next retreat to the Society of St. John the Evangelist (SSJE) in Cambridge, MA is April 3-6. This silent, contemplative retreat is led by one of the brothers and focuses on an aspect of prayer. This is an annual tradition for St. James's, and this year there are nine parishioners planning on being there.

Peace and Good,

Ann

REPORT FROM THE ASSISTANT RECTOR— The Reverend Carmen Germino

It has been a blessing to serve at St. James's in 2013. My annual report will focus on our robust missions program. For an account of the church's many outreach ministries in 2013, see the annual report of my friend and colleague, Nancy Warman, our Director of Servant Ministry. St. James's continues to run one of the largest missions programs in the Episcopal Church. In 2013, we sent 83 Doers on a mission trip!

I am grateful for our lay leaders who are passionate about showing Christ's love to the world through service, including the Missions committee, the Mardi Gras for Missions volunteers, and the trip leaders. In 2013, the Missions committee included Mike Bily, DeWitt Casler, Kent Duffey, Suzanne Hall, Scott Hetzer, Page Londrey, Kyle Martin, Zach Reid, Andy Smith, Mike Sullivan, David Wade, Elizabeth Ware, Kathryn West, and Dorothy Young. At our November meeting, we toasted Scott Hetzer as he stepped down as committee chair. Over the years, Scott's capable leadership and passion for missions has taken the committee to new levels of thoughtfulness and effectiveness. He has been a model of discipleship and I am so grateful for the gifts he has shared with us. Although Scott's time as chair has ended, he is not done with missions! He looks forward to joining another trip soon. Meanwhile, we have been blessed that Kathryn West graciously agreed to come aboard as chair of the committee. She is a wonderfully kind and competent leader and she is already doing a fabulous job. We are so blessed.

2013 was another great year for Mardi Gras for Missions! Over \$50,000 was raised, thanks to the generosity of so many. I offer my gratitude to all who donated and bid on the auction items and to everyone who volunteered to decorate, cook, serve food & drinks, clean up, or anything else. Special thanks to the leaders who organized the event: our delightful co-chairs Richard and Anita Towell, and a dream team of others. Because of Mardi Gras for Missions, our church is able to make generous grants to our mission partners around the world. Thank you, St. James's!

In February, Andy Smith and Russell Lawson led the church's seventh mission trip to New Orleans, Louisiana. Eight of us participated, and we made some new friends at lowernine.org, an organization serving low-income residents who were dislocated by Katrina. Major projects for the week were rehabbing a kitchen, building a wheelchair ramp, and clearing an overgrown lot, all in the Lower Ninth Ward.

In March, Mike Sullivan and Page Londrey led our fifth mission trip to Gonaives, Haiti. The team enjoyed putting the finishing touches on the classrooms at La Redemption School, and was able to be present when the Suffragan Bishop of the Diocese of Haiti came to bless and dedicate these classrooms, which have allowed the school to expand its resources to more children. Thanks be to God!

In April, six people from St. James's and six people from Beth Ahabah came together for our first ever interfaith mission trip. It was a great success! Together we traveled to Cuba and spent time in both the Jewish and Anglican communities there. We deepened our knowledge of our different faith traditions, and became very close as a group. Already the team has gotten together for multiple reunions and we have visited each other's houses of worship for Rosh Hashanah and Christmas Eve. While in Cuba, we were warmly welcomed by Bishop Griselda and her staff, and learned of an exciting opportunity for a future mission partnership, which we are currently exploring.

Hurricane Sandy hit the northeast in the fall of 2012 and many in our community were moved to respond – none more so than Barbara Robinson, who had the heart and vision to organize a New York mission trip in April. She and the team had a positive experience partnering with Occupy Sandy and getting to know the good people of Grace Episcopal Church in Brooklyn, who offered shelter and a warm welcome. I hope that, as a church, we can continue to be nimble and organize this kind of support when disasters strike.

Unfortunately, the planned June 2013 mission trip to Appalachia was postponed because of low numbers. We look forward to visiting St. Timothy's Outreach Center on Barnes Mountain, Kentucky in July 2014, this time with our friends at Beth Ahabah! Mike Bily has done a wonderful job of leading this trip for years, and he is excited about the new interfaith component for 2014.

Another success story for 2013 is our first local mission/outreach week in July. Nancy Warman and I, along with Kyle Martin, organized a service immersion week right here in Richmond, where there is plenty of need. We partnered with three exceptional local agencies: project:HOMES, Virginia Supportive Housing, and CARITAS. We spent the week painting, doing home repairs, cleaning, scrubbing, sorting, recycling old mattresses, and much more. We also shared meals, laughter, and stories as we came together in the evenings to reflect on the day. It was an amazing week of mission and we didn't even have to bring our passports or pack an overnight bag.

In July, Kathryn West led our 19th mission trip to San Pedro Sula, Honduras. 19 years – wow! While the team did battle some upset tummies, they enjoyed continuing to build on our long relationship with Our Little Roses Home for Girls.

Alex Riffée led the 2013 Youth Mission back to his home state, to Highland Educational Project in Welch, WV. The team did home repairs and enjoyed a community dinner with the local residents. The growth and formation that comes when youth participate in a mission project like this cannot be overestimated.

In November, Alan Stone led a team back to The St. Joseph's Family in Haiti. They spent most of the week in Jacmel, working at the future site of the new Wings of Hope building. Wings of Hope provides a safe and happy family environment for children and young adults with physical and mental challenges. The original Wings building was destroyed in the earthquake. By all accounts, it

was a spirit-filled, music-filled, and dance-filled trip. Oh, and if you see Pam Zimmer, ask her about Susan Sarandon.

It has been a privilege to support Elizabeth Whitmire who served as a long-term missionary in Haiti for most of 2013. She lives and works in the mountains, at the current Wings of Hope site. She is truly an inspiration. The work she is doing at St. Joseph's is both challenging and rewarding. Please pray for her ministry there and read about her experiences in her own beautiful words – she blogs at <http://sedeleveale.blogspot.com>.

In 2013, the Missions Committee also supported World Pediatric Project, a Richmond-based organization dedicated to healing children in South America and the Caribbean. Early in 2013, we welcomed back Anelle, age six, from the Dominican Republic. Her cardiac surgery was very successful and she and her mother Rocio won all of our hearts. Then in the fall, we were partnered with Sofia, an adorable girl from Honduras with Apert's syndrome. She made a lot of medical progress while in Richmond and she and her mother Angela went home just in time for Christmas! Thank you to Kent Duffey, Lisa Rossi, Barbara Robinson, Gigi Redmond, and all of the dedicated volunteers who worked with these two families. This mission will continue in 2014 and is a great opportunity for families and/or those who want to build international relationships but may be unable to travel at this time.

In addition to staffing the Missions program and working with Nancy Warman on Outreach ministries, 2013 kept me busy. I preached and led worship regularly, I led two weekly bible studies for women, I shared in the teaching of Sunday morning Bible studies, Pilgrim's Path, and baptismal preparations. I offered pastoral care to those in need. I officiated weddings, funerals, burials, and prayer services as needed. I helped to plan for WomanKind 2014 and was one of the architects and regular leaders of our Sunday evening Jazz Mass. I worked with others to start the RVA Rapid Transit Advocacy Team at St. James's. I helped organize a lunch and conversation about poverty for the Stuart Circle parishes. I began planning a 2014 pilgrimage to the Holy Land. Oh, and I got married! Thank you for all of the love and support you have shown to me and Matt this year. It is an honor to be your priest.

Faithfully,

Carmen

YOUTH AND YOUNG ADULT MINISTRY REPORT—

The Reverend Alex Riffée, Director of Youth and Young Adults

YOUTH CHRISTIAN FORMATION

This year, our focus has been on breaking down barriers and engaging the topic of Bible and spirituality directly with youth and the world they live in outside of the church walls. A number of us from St. James's staff went to a summer conference called 21st Century Faith Formation. It basically provided an overview of how our culture of information, education, and group formation is changing from what may have been a reality 20 years before. The Church was noted as being one of the groups that is furthest behind in acknowledging these changes. From an education standpoint, the conference focused on the need to keep ties to the past and older models, while bridging the gap of new technologies and approaches to teaching. Faith Formation should be a both/and approach.

Seeing wisdom in this approach and witnessing other parishes taking on this task to great success, we combined the classrooms. Grade distinction is less important as youth have friends outside of their grade. Also, we have noticed that spiritual maturity is not dependent upon age or grade. Over the year, youth are beginning to speak up more than they have in the classroom model. We watch videos together, read the Bible, and break out into small groups to discuss what we saw and think. There are fewer lectures and more seminars. Sometimes, however, it is difficult to get the youth talking. The numbers are sustaining, but there is room to grow. We still have a number of families who have yet to give the new model a try or visit more than once. The material being covered is age appropriate for all involved and often speaks to issues that affect all generations of people.

We still struggle with high school youth following Confirmation. We want to provide a space that is theologically engaging, but attendance and parental drive will ultimately determine whether or not a sustainable/core group can be formed in years to come.

I want to thank all of the mentors/teachers who have helped this year and teachers from the past who have offered their support and advice. You care for these children and it is often a thankless job. God bless you.

I would like to give a special thanks to the teachers: Jamie Stott, Scott Hurt, Bob Siegfried, Emily Madden, Ashlee Kneip, Lauren Faig Richardson, Monica Lewis, Ginia Row, Shelton Way, James & Shaila Menees, Brian & Louise Bald, Jonathan & Susan Sumrell, Peter Sutton, Steve McCoy, Whit & Katie Morris, Molly-Armine & Ryan Holston, Kristin Wickersham, and Mark Shuford. Thank you also to Norvell Whitaker and Margy Brown, Vestry members who have met and supported me throughout this year.

YOUTH GROUPS

This year we tried a more combined approach for youth group. We have been learning that interest in certain activities has been drawing youth into the program that is not bound strictly by age. Of course, some of our outings have been focused mainly on activities that would speak more clearly to younger or older youth and participation has very much reflected that reality.

Like the previous year, we offered many fun activities such as movie nights, ultimate Frisbee, and Laser Tag, but the focus of youth group has changed from simply having fun. We have made a strong effort to incorporate all youth into fellowship opportunities. One great example is the Kickball game we held between members of the choir and youth who are active in other groups within the church. Ultimately, our teams consisted of members from both branches of youth, but it was a nice way to add a competitive flare to the outing! We plan on doing more activities together in the spring of 2014, such as a ropes course.

The focus of our year has been trying to incorporate more outreach and service opportunities, which has been received well by the youth. In the summer we built a model house for the ACTS ministry with the help of Matt Presson and others. The house stores goods that will benefit families in need and is currently being shared with multiple congregations around Richmond. We helped Peter Paul Development Center in a garden clean up and most recently an annual Christmas Party, which benefits many Richmond families in need.

As we look toward the spring, the youth will also help put on a dinner for the families living with us during the CARITAS Shelter Week. We also look forward to working at Shalom Farms, which grows food to benefit the Virginia Food Bank, etc. As the youth group slowly grows, year after year, we are continually looking for help from St. James's adults to mentor and offer ideas on how we can continue to serve and have fun within our community.

A special thank you goes out to Steve Buoni, Heather Jones, and Sarah Lisk who have been a great support and help to me and the youth.

OASIS

This program was started and led by Episcopal youth leaders in 2010. Oasis, a youth ministry outside the church walls, has changed a bit in format, but continues to grow. Local churches from St. Stephen's, St. Paul's, St. Thomas' and members of the Diocesan office work with St. James's to put on a weekly program for middle school girls at St. Catherine's. For many years, we have tried to branch out to other schools, but there is a lack of person power and resources at the moment.

I have been very happy with this year as the girls have seemed to bond more closely than in previous years. Part of it is due to our format change, which is topical and seminar based. We continue to play games and ice-breakers, which

helps them to loosen up before we begin our discussions. I believe our greatest achievement has been the ability to offer them a safe space to build confidence and find friends outside of their normal groups in which to confide.

YOUTH MISSION TRIP

This year, the Youth of St. James's will work in a different part of West Virginia near the New River Gorge. From August 3 – August 9, St. James's is headed to Pipestem, WV to participate in a work camp that provides opportunity for low income families and senior citizens in need of home maintenance and repair.

The organization hosting us is the Appalachian South Folklife Center. It is a facility that helps match us to local sites in need of home repair, painting, maintenance, and yard work. Each site sends supervisors to help guide us in new projects, teaching us skills along the way. It will be good to have that extra support and advice! We also hope to meet members of the community and spend time as a team trying to build lasting relationships through faith and friendship.

The site provides housing, a kitchen, dining facilities, and a chapel. There are also opportunities on the site for bonfires and games in the evenings. The center will also provide us with two cultural programs ranging from pottery demonstrations, to a history of coal mining or traditional Appalachian music. It should be a good experience for everyone to learn how others live their lives.

YOUNG ADULT MINISTRY

2013 was a rebuilding year for the most part. Dynamics of what is considered Young Adult in the church seems to be shifting throughout the National Church. Some think 20's & 30's. Some think 40's. Others disagree. Many of our younger parishioners are starting out and are very transitory. Some have families with children. Others are married without children. Many are single.

We live in a culture where age seems to play less of a role, but activity/interest seems to be a bigger draw. With the help of Emily Madden and vestry member Knox Hubard, St. James's recently put out a survey for young adults to share their needs and interests. Many of the results were similar to past expectations such as fellowship hours. Dwindling attendance to these fellowship hours caused us to reevaluate what exactly that might mean.

So far we have started off the year strong. We have running teams that work with Ann Dieterle. We had many young adults come to my house to celebrate my 28th birthday! There is cohesion and friendship among the young adults of St. James's where age is not the biggest factor.

Per request from many members, we are planning joint Young Adult events with other local Episcopal parishes that are outreach oriented. We are even looking forward to dog-park outings, concerts, meals, and spiritual groups such as Theology on Tap.

We are gaining some ground in building up our ministry toward Young Adults here at St. James's. There is still a lot of work that needs to be done. Part of it will result from a greater focus on Young Adults from a parish and communications level than simply the program level. At this point, there has been good support in these wider areas.

May God bless everyone! May God encourage us with these reports and offer vision to our members in ways that will feed the needs of our parish.

With love and prayers,

Alex +

CHILDREN'S MINISTRIES REPORT—

Becky Page, Director

Children's Ministries are growing along with the children of our parish.

SUNDAY SCHOOL

The Sunday School Christian education program remains the largest program within the Children's ministries. Three different programs are being used each Sunday for different aged children: *Hands On Bible*, *Godly Play* and the *Growing in Faith* Rotation Model.

The 2 and 3 year old children continue to use the *Hands On Bible* curriculum which introduces them to the Bible through stories, crafts and prayers.

The *Godly Play* curriculum is now being used in three classes, the 4/5 year old class, kindergarten, and first grade. Expanding *Godly Play* to three classes completes that goal of the strategic plan. Additional materials were purchased in the summer of 2013 to outfit the third classroom so that our children could experience the sacred stories and parables that are part of our Christian tradition. *Godly Play* stories have also been used into the *Growing in Faith* curriculum for the storytelling workshops. The *Godly Play* program received a wonderful gift from Jack Spruill, a sophomore at St. Christopher's School. As part of his Eagle Scout project, he designed and built three desert (sand) boxes for use in our *Godly Play* classrooms. They are a wonderful addition to those classrooms.

"Calling on God" is the theme of this year's *Growing in Faith* curriculum which began its fifth year in September 2013. The second through fifth graders participate in this program which offers lessons in Art, Cooking, Games, Music, Science, and Video to enrich their understanding of Bible lessons.

There were 185 children in attendance for the Opening Day of Sunday School in September. Weekly attendance averages about 115 children with new children arriving for the first time nearly every week throughout the year. There are over 80 adult volunteers who participate in the Sunday school program throughout the year from workshop leaders and shepherds to teachers and materials team volunteers.

A group of nineteen 4th and 5th graders are participating in the Bible Challenge under the guidance of Kendal Sibley.

PARENTING FORUMS

Parenting Forums are offered as a way to support and educate parents and caregivers. "Twenty-first Century Parenting" is the theme for the 2013-14 program year. Jim Astrove, Director of Technology at St. Catherine's School, spoke to a large crowd in November on Parenting and Technology. Sandy Woodson presented "Why Reading Still Matters in the 21st Century" in late January. Dr. Dorothy Suskind's presentation "Gender Matters: The Different Ways Boys and Girls Experience School" will take place in March.

TRADITIONS OF ST. JAMES'S

The Children's Ministry is blessed with many traditions.

Mite boxes were used by the Sunday school children as a Lenten discipline and to the "Flower the Cross" on Easter Sunday. They collected nearly \$600 which was directed to scholarships at the School of the Redemption in Gonaives, Haiti.

Advent Mite box offerings were used to purchase a share of three pigs and clean water for one person for a year through the Episcopal Relief and Development Fund.

Seventy-three children attended Vacation Bible School in June and donated more than 300 bottles of water, peanut butter and canned goods to the Peter Paul Development Center.

Forty-three children participated in the Shrine Mont retreat focused on Christian stewardship of the Earth.

The Advent Fair was held in the basement of the Michaux House in November and offered families a festive way to welcome the Advent season with crafts, graham cracker mangers, Advent wreaths, refreshments and fellowship.

The Christmas Pageant was directed by Jaime Swingley Gordon. The cast of St. James's youth was accompanied by nearly one hundred Sunday school children in the roles of angels and shepherds and a very vocal Baby Jesus.

The Children's Ministries at St. James's receive tremendous support from parent volunteers. We are blessed with more than 100 individuals who give their time and talents to support the formation of the faith of the young people of St. James's. They participate in roles ranging from teachers and workshop leaders, to Vacation Bible School and Advent Fair volunteers, as well as many behind the scenes tasks of gathering materials, creating baptismal banners and helping in the nursery. Together we are helping to form the Christian identity of the children of St. James's. There are many special traditions that are part of the Children's ministries.

Peace,

Becky

MUSIC PROGRAM REPORT—

Dr. Mark Whitmire, Music Director

Virginia Ewing Whitmire, Organist and Choirmaster

As we prepare to begin our 20th year at St. James's, we have taken time to reflect on how blessed we have been. The Music program has grown in size, in spirituality and service, and in musicianship beyond our wildest imagination.

With six ensembles involving 95 adults and almost 100 children, St. James's Music program has grown into one of the largest programs in the region. The Parish Choir, West Gallery Choir, Guitar Ensemble, Youth Choir, Children's Choir and Cherub Choir have all experienced wonderful musical growth.

Musical events like the MLK Evensong in January, the service of Advent Lessons and Carols, and the *Messiah* at the midnight mass on Christmas Eve continue to enjoy record attendance. Our MLK service last month was attended by more than 700 people! It may have been the largest MLK event north of Atlanta. Dr. King would have been proud to look out at the congregation – half white and half black – singing “Amazing Grace!”

This was another year of Service. Members of the choirs continued to sing each month at the Virginia Home. During the holiday season choristers sang carols at Westminster Canterbury, The Virginia Home, and at the homes of shut-ins. Led by Alan Stone, we took our third mission trip to Haiti, where we spent a week repairing Trinity House for Boys in Jacmel.

For the past three years we have been implementing St. James's Strategic Plan, which recommended that (1) we employ more instrumentalists, (2) we employ more musicians to help us maintain our ever-expanding program, and (3) we continue to explore the possibility of a 5:00 p.m. Sunday service. We have implemented each of these recommendations.

- Recommendation 1 – Here are some of the special services employing instrumentalists that we offered last year. We had our third collaborative music event with choirs from St. Paul's and St. Stephen's with an Evensong here at St. James's. This year's joint concert will be on March 22 at St. Stephen's. Last year we introduced a very successful Dylan Mass that will happen again on March 30. The Benjamin Britten Birthday Concert – the first concert in which the Parish Choir was joined by the Children's and Youth Choir – drew a record crowd.
 - MLK Service
 - Dylan Mass
 - Easter
 - Children's Choir Cantata
 - Youth Choir Cantata
 - Jazz Mass
 - Memorial Day Concert
 - Blessing of the Animals

- Feast of St. James's
 - Bluegrass Mass
 - Three Choirs Evensong
 - Benjamin Britten Birthday Concert
 - Thanksgiving Day
 - Advent Lessons and Carols
 - Christmas Eve *Messiah*
- Recommendation 2 – We now employ salaried section leaders to help lead our volunteers in each of our choirs (Previously they participated only in the Parish Choir at 11:15 a.m. services). They have lightened the load for Virginia and me, and have enabled our volunteers (adults and children) to experience masterpieces of sacred music that they could not undertake on their own.
 - Recommendation 3 – We now have a Sunday evening Jazz Mass, featuring some of the city's finest jazz musicians. As Mark Cooper wrote in a recent Chimes, conventional wisdom says that it takes three years to get a new service on its feet; after eighteen months there is a feeling that Jazz Mass is beginning to turn the corner. There is a regular and growing group of worshippers and the service is growing slowly, but surely.

In order to achieve these three recommendations we exceeded our budget by more than 12%. Once again, we were able to balance our budget only by tapping into special gifts given to the Music program – gifts that were designated for special events or to provide scholarships for our choir trips abroad, rather than for the general operating expenses of the program. We want to maintain the quality of the program and the richest of our musical offerings, without having to tap into these funds.

This great year was made possible by the commitment and tireless work of all our wonderful choristers. It is exciting to be a part of such a thriving parish where music plays such an important role. The sounds of last month's MLK service are still ringing in my ears – 700 voices singing "What a fellowship, what a joy divine!" We are reminded once again how music binds us together.

Soli Deo Gratias

Mark and Virginia

SERVANT MINISTRY REPORT—

Nancy L. Warman, Director

I serve in a privileged position to be able to overlook the vast array of ministry that makes up our life together at St. James's. When I reflect on it in its totality it reminds me of a dance! I think of energy and movement, of partners, young and old, new and experienced, moving in different directions with a multitude of different steps but all to the beat of one drummer, one God. I think of joy and grace as we step together within the circle of God's love. It is my honor to highlight our 2013 dance of Servant Ministry:

Every Member's Ministry in its third year continued to be a venue through which individuals could claim and name one's ministry. The vestry appointed Service Commission sponsored a fabulous in-reach/outreach forum during Lent. Some 30 lay leaders were on hand to discuss each one's area of ministry and invite others to join their teams. Over 150 ministry cards were presented at the altar during the Easter service and throughout the year, other cards have indicated new and renewed interest in specific areas of ministry.

A newly designed Claim Your Ministry online process was created by Russell Lawson to inform me of new ministry interests and help me make appropriate connections with lay leaders. As of the end of 2013, we claimed approximately 90 additional ministry roles from the previous year, giving a total of some 1,090 roles being filled by "Doers of the Word"!

As part of our on-going EMM development, the Service Commission members have supported efforts to better educate and inform the congregation of service opportunities, music, and educational events. The Sunday wrapper was changed to a weekly publication and definition of ministry opportunities. Lay leader Ryon Acey worked closely with Russell Lawson to implement the use of social media as a venue through which ministries can be shared. One exciting new feature to our communication of servant ministries is iWitness Accounts, a website venue through which a church member talks about a specific ministry experience and shares its meaning in his or her life. In addition, Ryon and his team reached out to lay leaders to give a special "thank you" for ministry well done.

IN-REACH MINISTRY

In-Reach ministry continued to flourish with strong leadership and a multitude of faithful volunteers:

This past year we had some 342 Worship Ministry roles filled! Anita Lisk became the staff leader for worship ministries. Brink Brinkley and Harry Turton provided usher leadership to 98 team members; Michael Lantz continued to lead 40 Lay Eucharistic Ministers, including 16 Eucharistic Visitors; 79 lectors worked with lay leader Bennette Burks; Video Squad leader George Bishop and his team of 12 volunteers served as videographers; Lucy Meade and her team of 31 "doers" continued to care for the Altar, and Loretta Miller, joined by 17

Flower Guild members adorned our worship services and Narthex with beautiful floral arrangements; a team of some 30 Baptismal banner volunteers provided banners for each baptized child; lay leaders Mary and Alex Slaughter, along with some 21 volunteers, provided greetings of welcome and help with name tags as people came to church services; and Wheels Ministry leader John Waite and his team of 9 drivers provided weekly Sunday transportation to Westminster Canterbury residents.

Hospitality Ministry provided a number of special receptions, including such things as the September Kick-Off Sunday, Blessing of the Animals, Easter brunch, the Bishop's Confirmation and visitation reception, and the annual Pentecost celebration. Lay leader Louise Bowles and her team of some 33 volunteers working together provided many occasions for the best ever fellowship!

“Meet and Greet” team members provided big hugs and warm welcomes to all newcomers! Lay leader Mimi Herington and her team of 14 hosted a total of three “meet and greet” events, scheduled in February, April, and September, at which some 7-10 newcomers joined clergy, staff, and team members to get to know people and to learn more about the church. The February event was opened up for all church members to attend and resulted in an exciting morning of high energy and great conversations! In addition the team hosted two newcomer parties, one in June and another in November. Newcomer parties in homes of church members welcomed some 20-25 guests.

Wednesday Night Dinner Ministry provided the “hub” of fellowship as people gathered to go to and from our wide array of evening programs, including evening prayer, education classes, children's music practice, and choir rehearsals. Scrumptious meals, 27 in fact, were provided by 7 cooking teams representing some 65 cooks and servers. All the team efforts added up to great weekly food and great fellowship for 75-100 church and community friends!

Helping Hands Ministry team led by Jayne Pemberton and with 16 “doer” volunteers provided meals for parish families in need. Meals along with a warm embrace went to church members who were celebrating the birth of a child, or whose family was challenged with health issues or a death in the family.

Memorial Garden Ministry with lay leader Bill Gregory continued to oversee our beautiful garden and Jennifer Sisk continued to keep the Remembrance Book updated.

Money Counting Ministry is made up of lay leaders Mason and Wyatt Beazley and 12 dedicated counters who came in teams of two each week to count and prepare deposits from previous Sunday offerings. In addition, Betty Stallings worked faithfully each Wednesday morning to help with financial business.

Front desk volunteers continued to provide outstanding and greatly needed services to both staff and church members. These dedicated workers came in regularly to answer the phone and respond to people coming to the front door. In addition, volunteers helped with whatever staff needed including stuffing and addressing envelopes, folding wrappers, counting folders, and copying documents.

OUTREACH MINISTRY

Outreach ministry reaches far and wide in our community and touches the lives of women, men, and children; individuals and families; young and old:

McGuire Veterans Hospital team, led by Barbara Cochrane, GateWay Homes team, led by Mary Slaughter, and Project:HOMES committee with leader Kyle Martin all represent outreach ministry teams that provided assistance to those in our community with special needs. McGuire Veterans team members gathered at the polytrauma and spinal cord units the second Tuesday of each month to provide ministry of presence and an ice cream social to patients, their families, and hospital staff. Gateway “doers” decorated and refurbished an apartment for residents at GateWay Homes, a transitional shelter for those with mental health issues who are learning to become self-sufficient. Project:HOMES team members continued to provide repair and renovations to homes of elderly low-income city residents.

Food Force and Men’s Cooking Teams continued to provide home-cooked meals to approximately 200 guests each meal at the Salvation Army, the new location for the community meal site that serves homeless and low-income people. Our meal teams are made up of some 62 volunteers who work with lay leaders Gigi Redmond and Mary Slaughter (Food Force) and Harry Moore (Men’s Cooking Team).

goodChoice mentors provided one-on-one financial coaching for those seeking financial education through the cooperative program of St. James’s, Goodwill Industries, and the Virginia Credit Union. During the past year the three year Jessie Ball duPont grant was completed and the goodChoice program became part of a Goodwill Industry initiative – Financial Stability and Family Strengthening.

Mentoring Ministry reached an amazing high mark this past year with 22 dedicated mentors and coaches reaching out to children and young people in Fairfield Court Elementary School, Anna Julia Cooper School, Peter Paul Development Center and the PPDC After School program, and in other community schools.

Virginia Supportive Housing “doer” volunteers in partnership with Ellen Gerszten and her team from Temple Beth Ahabah provided a housewarming/Mother’s Day/birthday celebration for a mother and son who had recently moved into a VSH apartment. New items for the home were

presented and church visitors helped organize the new apartment. It was a great “ministry of presence” and celebration for the mother and son.

Outreach Ministry to the community was enhanced this year with the addition of several new service opportunities. Pilgrims Path class members provided hands-on ministry to two local agencies, Hilliard House and CARITAS. In addition, “doer” volunteers joined lay leader Kyle Martin and Carmen Germino and me for a week long local “outreach/missions” event. Nine of us worked each day at Virginia Supportive Housing, Project:HOMES, or CARITAS to embrace the needs of each agency and its residents, and then joined together each night for reflection and dinner. It was our first joint outreach-missions event and it was hugely successful!

St. James’s hosted a November 17 lunch and conversation on behalf of the congregations of Stuart Circle Parish Council. The Rev. Ben Campbell and Dr. John Moeser spoke on the topic of “Poverty in Richmond.”

St. James’s ACTS Advocacy Team continued its ministry of creating templates for our parish and other ACTS partner congregations to use to raise awareness of the work of ACTS. The team of 7 members, including lay leader Margie Gray, hosted its second annual social gathering last May. The event included liaisons from ACTS’s Member Congregations as well as parishioners from these congregations interested in the work of ACTS. The highlight of the evening was a heartwarming testimony given by an ACTS client that paid witness to the life changing power of ACTS’s ministry. The highlight of our year occurred when the youth of St. James’s, under the supervision of Alex Riffe and Matt Presson, constructed the “ACTS House,” a scaled down model of an actual house. The ACTS House was placed in the narthex of the church for several weeks during the fall and parishioners filled it to the roof and beyond with toiletries and other items that are much needed by ACTS’s clients. When the house was emptied, more than 50 grocery bags of items had been collected. The generosity of the parishioners of St. James’s was overwhelming! The ACTS House was designed so that it can travel to other member congregations who will continue to collect items for ACTS clients. The “ACTS House” started on tour in December. In addition, we continued our embrace of people in need. In addition to many referrals that I made to the ACTS agency, St. James’s, through my in-house emergency fund, provided a total of \$25,270.00 to support 90 requests and embrace the needs of 50 individuals and families.

CARITAS Shelter Week took place February 16-23, 2013. Supported by team leaders Meg Stott, Amanda Roberts, and Carrie Acey, some 100+ volunteers took their places in providing a warm welcome and loving embrace to approximately 35 men, women, and children each night during the week. “Doers” prepared dinner meals, cooked breakfast and packed lunches; provided laundry service to each guest, helped with games and art activities, provided specialized services like dentist and doctor “visits,” held babies in laps, and provided listening ears and presence to our guests.

CARITAS Intake took place October 19 to December 20, 2013 with 40 “Doer” volunteers giving some 120 hours of service! Volunteers, including lay leader Margaret Corwin, were at the church each night providing a warm and welcoming presence, along with hot drinks and healthy snacks to about 35 CARITAS homeless women guests.

Thanksgiving Day Central Virginia Foodbank Collection was another strong witness to outreach from St. James’s, with a gift 2,877 lbs. of food!

For the Christmas Giving Tree Ministry, noted as Christmas giving extraordinaire, approximately 110 parishioners took gift ornaments and 41 took ACTS ornaments. 23 bicycles and 1 tricycle, a girl’s vanity, and a real (not toy) guitar were provided among the hundreds of other beautifully wrapped gifts. Gifts were provided to 29 families with a total of 86 children and to 33 senior citizens. Contributions of over \$3,500 to ACTS in-house emergency fund will continue to help keep those at risk of losing housing remain in their homes. Ginny Hofheimer served as lay leader with a team of 16 “doer” volunteers who implemented the Giving Tree process. Administrative Assistant Gina Young yet again was the “glue” that held us all together, and provided invaluable talent, computer expertise, and joy to this ministry.

I keep a quote on my desk from writer and preacher Max Lucado. It reads: *“Let God have you, and let God love you – and don’t be surprised if your heart begins to hear music you’ve never heard and your feet learn to dance as never before.”* It is a daily reminder to me of you, the faithful “Doers” of St. James’s, whose hearts and feet move to the rhythm of Christ’s call. Our Servant Ministry is a witness to you dancing together within the circle of God’s love.

Thank you for your ministry and your love, both of which continue to inspire and enrich me.

Blessings,

Nancy

OUTREACH REPORT— Connell Mullins, Chairman

For the past several years, the Outreach committee has invited requests for funding from various community outreach groups. The total dollar value of the requests has always exceeded our resources. 2013 was no different, but with the support of the Vestry and the Clergy, our committee was able to distribute a total of \$80,000, as appropriated by the Vestry, to twenty-three community outreach organizations and initiatives.

There are many people in our city with serious needs, and our partner organizations work hard to meet the heavy demands placed on their limited resources. As always, St. James's support of these community organizations is critically important, whether it be with our time, our talent, our treasure, or all three. The members of our committee, identified below, strive to be good stewards of the funds that are entrusted to us.

In 2013, the committee prayerfully studied and evaluated the various requests for funding, in an effort to determine where the needs are greatest and which organizations most directly and positively impact our immediate community. Support for our core partnerships – St. James's Children's Center, Peter Paul Development Center, ACTS (Area Congregations Together in Service), and CARITAS – continues to be a core focus of our Committee's work. Also, on behalf of the entire congregation, the final payment was made toward our ten year, ten thousand dollar pledge to the Diocese of Virginia to support the mission work of the Diocese. The approved requests for funding are identified at the end of this report.

As we look ahead to 2014, we know that our partner organizations will continue to provide support and assistance to those most in need in our community. The Outreach committee will continue working to determine how St. James's may more effectively support those organizations that share our mission of "answering God's call to love and serve others; standing as a beacon of Christ's light in the World."

Respectfully submitted,

Connell Mullins, Chair

Committee Members:

Ryon Acey
Larry Green
Read McGehee III
Katie Morris
Karen Townsend

Bobbie Ukrop
David Wade
Harry Warner
Nancy Warman, Staff

Approved Requests for Support

ACTS	17,000
CARITAS	2,500
Circle Center Adult Services	1,300
CHIP of Richmond	1,500
Crossover Ministries	2,200
Daily Planet	2,100
Diocese of Virginia (part of 10 year/\$10,000 pledge)	1,000
Drive to Work	800
Fan Free Clinic	2,100
Gateway Homes	1,100
Grace on the Hill	3,000
Hilliard House	1,300
Home Again	1,100
Peter Paul Development Center	15,400
Shepherd Center	1,000
St. Andrew's School	1,000
St. James's Children's Center	9,400
Stop Child Abuse Now (SCAN)	1,000
The Healing Place	7,200
Virginia Supportive Housing	3,800
William Byrd Community Center	1,800
YWCA	1,400
goodChoice	1,000
Total:	\$80,000

EPISCOPAL CHURCH WOMEN REPORT— Newnie Rogers, President

The Taste of St. James's was held on November 20, 2013, with food sales and a party held that evening in Valentine Hall. The Taste of St. James's committee, under the leadership of Louise Bald and Laura McCoy, organized approximately 215 volunteers who prepared delicious casseroles for pre-sale, appetizers and soups for the evening of sale, and breads, cakes, homemade granola, cookies, pies, tortes and other delicious treats for the Bake Shoppe and who also volunteered at the party. Once again, Gloria Prevatt curated an art show in conjunction with the food sale, where the beautiful works of parishioners of St. James's were shown and sold. In its third year, the event continues to be a tremendous success, both in terms of money raised and wonderful fellowship at the reception. The food and art sales produced gross proceeds of approximately \$17,241, which represents a 10.6% increase over the gross proceeds for 2012. The net profit is still being determined. The proceeds will be used to support St. James's Food Force, to provide seed funds for next year's Taste of St. James's and to support other ministries. We look forward to 2014's Taste of St. James's.

WomanKind 2014 will be held on February 7-8. Stacy Brinkley and Brooke Taylor are co-chairing the event and leading an enthusiastic, hard-working committee. The theme of WomanKind 2014, St. James's fifth WomanKind, is "Truth and Dare: Discovering the Freedom of Authenticity and the Beauty of Imperfection." Glennon Doyle Melton, author of the popular blog, "Momastery," and bestselling author of Carry On, Warrior, will be the keynote speaker on Friday night. Saturday morning's panel will feature Glennon Doyle Melton, Nora Gallagher, and Marie Monville and will be moderated by Daphne Reid. Nora Gallagher has written several books, the most recent of which is Moonlight Sonata at the Mayo Clinic, and Marie Monville is the author of One Light Still Shines. Workshops will be led by Ms. Gallagher, Ms. Monville, the Right Reverend Susan Goff, Reverend Melanie Mullen, Reverend Caroline Parkinson, Patience Salgado, and Katherine Wintsch. Bishop Goff, Bishop Suffragan of the Episcopal Diocese of Virginia, will preach at the healing service. To date, more than 400 individuals have signed up to attend WomanKind. An outreach project, led by Cristi Head, is being held in conjunction with WomanKind, which will benefit women and children residing in Hilliard House's transitional housing.

In 2013, The ECW continued its lecture series, "Nurturing Every Woman's Spirit." In February, Vienna Cobb Anderson spoke on "Traveling in Iran," and in April, Mary Slaughter discussed "Enneagrams/Personality Tests." In October, Elizabeth Whitmire gave a presentation on her call to mission work in Haiti. In December, Rosie Messer, a master storyteller, spoke on "Storytelling."

Respectfully submitted,

Newnie Rogers

BUILDING AND GROUNDS REPORT
Stephen Watts, Junior Warden
Matt Presson, Facilities Manager
Laura Shuford, Facilities Coordinator

As we begin 2014, the overall condition of our buildings and ground continues to be good, thanks to the continuing efforts of our buildings and grounds staff, including Matt Presson, Laura Shuford and our sextons. We also finished 2013 well under our budget for the year, although several significant repair projects were deferred into 2014.

Before going further, we wish to recognize the St. James's Endowment for its continued support during 2013, during which they funded an important capital project to install panic bars on exterior and fire doors, as well as several service agreements that maintain and help extend the useful life of vital capital facilities that we all depend on. They also agreed to fund two additional capital projects that were deferred to 2014. As we work to be effective stewards of our buildings and grounds, we are continually thankful for the Endowment and for your most recent, extraordinary generosity during last year's Cornerstone campaign.

The past year was one of major challenges for buildings and grounds. The first challenge arose when we experienced significant water damage on the morning of March 12, when a petcock in a water pipe inside a wall in the Sacristy gave way. The force of the water blew the petcock through the wall and flooded the Sacristy, the Chancel and the hallways between them, as well as the area between the first row of pews and first set of steps in the Sanctuary. The most significant damage, however, was downstairs in and to the Undercroft, Peterkin Parlor and its furniture, elevator lobby, ladies room off the Assembly room, and the Undercroft carpeting. After the initial emergency response, dehumidification and stabilization, our attention turned to administration of our insurance claim and arranging for repairs. We ultimately reached agreement with our carrier, Philadelphia Insurance Companies, on a total claim amount of \$103,891.19, of which our deductible was \$10,000. Fortunately, several months before we had added \$20,000 to our capital reserve fund. The repairs have been completed with the exception of the undercroft carpeting, as well as some furniture repairs, that have taken longer than expected but will be completed soon in 2014. We look forward to getting that behind us.

The other major challenge occurred on September 15, when our Facilities Manager, David Barnett, announced his retirement effective September 31. There is no way to express adequately our appreciation for the contribution David has made to the ministry of St. James's. His comprehensive knowledge and deep understanding of our facilities, his attention to their reliable and efficient operation, and his absolute dedication to service have made him an invaluable member of our church family. We will miss him as our Facilities Manager but will continue to have him with us as a parishioner. Fortunately, Carmen's husband, Matt Presson, volunteered to undertake this work, and, after

a successful period of service on an interim basis, is our new Facilities Manager. His service is a great gift to all of us.

Poconna Thiel, our insurance agent, Terrell Williams of BB&T Insurance Services, and George Booth, our parishioner advisor on insurance matters, conducted a review of our primary insurance coverage in November that produced excellent results. Our existing had notified us that we were facing an estimated 30% increase to renew our coverage with them. We ultimately accepted the bid of Selective Insurance Group for an annual premium less than the annual premium we had been paying and representing an annual savings of \$11,656 compared to the lowest of the other bids.

The excellent support of Laura Shuford, our sextons (Doria, Daniel and Lorenzo), George, who cleans the garage on Saturday, and Marvin, who provides security and extra sexton help on Wednesday and Thursday nights, makes our facilities so available not only for us but for our community and a wide range of organizations. In addition to our regular classes, meetings, meals, weddings and funerals, we have welcomed the following guests for special events:

- MLK event and 100 guests for reception and dinner for the Norfolk State Choir
- The Healing Place
- Beth Ahabah/University of Richmond
- Family and friends concert and reception coffee hour for Carmen and Matt's wedding weekend
- Virginia Theological Seminary
- Maggie Walker Governor's School Baccalaureate
- Summer brunches (240 people)
- Summer concert series
- Catering for Carmen and Nancy's city outreach offsite team dinners

The last several months of 2013 have focused on assessing the need for important repairs and improvements to some of our most important assets. These include significant repairs to address cracking in the masonry of our steeple and in the north façade of the sanctuary building on either side of the portico, as well as major improvements to our HVAC system to address ongoing condensation issues. In addition, the Vestry has achieved a goal of the Strategic Plan by creating a strong financial platform to help finance a needed modernization of our 17-year audio system. These will be important issues for action in 2014.

Fortunately, the Vestry has taken action to insure that we will have excellent leadership for the future in Britt Van Deusen, who will serve as our next Junior Warden. This has been made possible through the Vestry's initiative to establish succession planning for the office of Junior Warden by identifying the next Junior Warden as early as possible in the year before he or she assumes the office. Britt is the first to take advantage of this new initiative and has been

shadowing Stephen Watts in 2013, including participation in the current budgeting cycle, to help prepare her for her future service as Junior Warden.

Respectfully submitted,

Stephen Watts, Junior Warden
Matt Presson, Facilities Manager
Laura Shuford, Facilities Coordinator

STEWARDSHIP AND DEVELOPMENT REPORT—
Chip Woodson, Director



Share Your Blessings and Change the World

ANNUAL GIVING

Love and Serve God and Neighbor was the focus of the 2014 Annual Giving Campaign. Jesus said that there are no commandments greater than the first two; Love your God with all your heart, mind, and soul... and love your neighbor as yourself. As a Doer of St. James's, it becomes clear, that by loving and serving God and our neighbors, praise is given to God and a positive difference is made in the lives of others. By sharing our blessings, the world can be changed.

Heartfelt thanks are extended to those who fulfilled their 2013 pledge and made a new commitment for 2014.

As of February 3, the following pledges were received:

630 Annual Giving Pledges	\$1,874,079
25 Challenge Grant Pledges	\$14,000
Total pledges	\$1,888,079

This year, in order to encourage pledges from those members who have either never pledged or have not pledged in the last few years, a group of parishioners and the Vestry stepped up to fund a Challenge Grant. The Challenge Grant, which totaled \$14,000, was used to match these pledges, which helped to inspire 31 member families to make pledges of \$33,674. In addition, 42 pledges from new families were received amounting to \$32,078.

Our 2014 pledge total is essentially the same as it was for 2013 and while it is hoped a few more pledges may come in, the pledge budget will be based on this amount. The budget, which is approved by the Vestry and presented at the Annual Parish Meeting, is based on the amount of pledges received. Therefore, pledging is the key element in determining the dollar support available for the ministries of St. James's. Every pledge is important, no matter what the amount.

Charlie Whitaker and Brent Winn provided the leadership for our Annual Giving Campaign and gave freely of their time and talents in successfully guiding the pledge process.

THE FEAST OF ST. JAMES'S

The Feast of St. James's is an annual celebration of the ministries of the church and our lives together as a parish. It is an opportunity for the whole parish to join together in a time of joyful thanksgiving as we consider our stewardship journey. It is the beginning of the Annual Giving Campaign and an occasion when we prayerfully reflect on our commitment to God and our parish.

Again this year, the Science Museum was turned into a classy setting of tasteful decorations and beautifully set tables with candles, affording an ambiance suited for warm fellowship, a fabulous dinner, Broadway quality entertainment, and a motivational message from our rector. After a time of socializing and a delicious meal, Mark and Virginia Whitmire conducted and choreographed an outstanding performance of selections from the musical, Fiddler on the Roof. Afterwards, Randy reflected on the many ministries of St. James's and the critical role the church plays in our lives. He reminded us that it is our responsibility to support the ministries of the church, which touch the lives of so many people.

Shalia Menees and Shelton Way did an outstanding job as co-chairs for The Feast and were aided by many volunteers who served on various committees supporting the event. Eric Burfeind led the cooking team, Liz and Jay Patton oversaw the beverages, Louise Bowles guided the decorating team, and many others came together to help wherever there was a need. The hard work and creativity by all was most appreciated as it was a fabulous evening of entertainment, fellowship, and motivation for the 500 people who attended.

CORNERSTONE GIFTS TO THE ENDOWMENT FUND

During 2012 and 2013, the parish of St. James's celebrated a century at our church home on Franklin Street. To honor this occasion, a committee was formed, chaired by Cathy McGehee, to plan events and to raise funds by encouraging "Cornerstone Gifts to the Endowment Fund."

The campaign was extremely successful and raised \$1,070,000 in pledges from our parishioners for the Endowment Fund. The pledges were to be paid during the years 2013 and 2014 and as of now, more than two thirds of this amount has been received. Our strategic plan, approved by the vestry in 2010, called for increasing the Endowment Fund by \$1 million over the five year period which concludes at the end of 2014. A special Centennial Service of Thanksgiving was held on Sunday, June 2, 2013 to commemorate the occasion.

It is a blessing to have such a generous parish and the talents of Cathy and others whose efforts contributed to this worthy endeavor.

FAN THE FLAME, BUILDING THE FUTURE OF ST. JAMES'S

In 2007, the Fan the Flame Campaign was begun to raise funds for the construction and renovation of the Michaux House and Gibson Hall, which has provided wonderful space for so many activities of the church for more than 4 years. The campaign was extremely successful and raised \$7,862,827 in pledges. As of today, \$7,602,772 has been received – exceeding expectations – and it is known that more pledges will still be fulfilled. All debts have been repaid and the

Fan the Flame bank balance is \$176,965. The Vestry has approved and designated these funds to be used for the installation of new sound system for the sanctuary.

PLANNED GIVING

Through its rich and varied history, St. James's has been built upon the good gifts of parishioners who want their church to be a place of worship where God's love is shared and God's good news is proclaimed. There have been generations of saints in our community who have left a legacy intended to care for the future of our church. The **St. James's Legacy Society**, which currently has 144 members, was created to honor all those who have made a bequest or gift which supports the future welfare of the Church.

The Planned Giving committee is tasked with planning and coordinating activities that will support and grow the Endowment Fund and create legacy gifts to the church. Newnie Rogers is the chair of the committee and its members are Tom Baker, Wyatt Beazley, Alex Hamilton, Dave Johnson, Geoff Sisk, and Massie Valentine. The committee, the Vestry, the St. James's Endowment Board, and the Director of Stewardship and Development are all charged with encouraging and supporting those who wish to leave a legacy to St. James's and to provide useful information and options to those interested.

Gifts to the St. James's Endowment Fund, Inc. go into an investment account, which currently has a balance of approximately \$5.7 million. A separate Board of Trustees manages the investment account. Annually, up to 4% of its liquid assets are made available to the church for capital needs to include the development, expansion, beautification, and improvement of parish property; and for other charitable, parish, or community needs that are not covered by the operating budget of the church. It is the expressed wish of the Vestry that funds not be used for general operating expenses of the parish.

By including St. James's in your estate planning, you can join the group of faithful stewards and leave your own legacy in support of God's work being done in this parish.

OTHER GIVING AT ST. JAMES'S

During 2013, \$11,795 was received in memorial gifts, honoring those who died during the year.

The Jessie Ball duPont Fund awarded a \$5,000 technical assistant grant which was used to help offset the costs of obtaining new computers for the staff in 2013.

Respectfully submitted,

Chip

FINANCE COMMITTEE REPORT— Jay Jennings, Chairman

2013 SUMMARY

2013 was a positive year financially for St. James's, as the generosity of our parishioners enabled our numerous ministries and outreach. Operating revenues totaled \$2,193,839, an increase of about \$47,000 over 2012. Of this, 88% came from stewardship gifts, 5% from plate offerings, and 8% from designated receipts such as transfers from the Endowment Fund and the cellular phone equipment in the steeple. Pledges for 2013 totaled \$1,888,727 from 631 households, a healthy increase over 2012, yet about \$34,000 below projections used for adopting the budget.

Support from the Endowment was included in the 2013 operating budget for the fourth consecutive year as we work to grow the budget to accommodate the increased operating expenses of new buildings. In 2013, the Endowment support was earmarked for service contracts on the HVAC systems on our buildings, in keeping with the purpose of the Endowment to care for Church property.

Total expenses for 2013 were \$2,186,229, an increase of nearly 2% over 2012 actual expenses. Total expenses were under budget for the year as staff limited expenditures late in the year when receipts lagged projections. The largest expense category is staff compensation and benefits, and such spending increased 3% over 2012. There were modest increases in staff salaries for the second consecutive year, and the Church experienced significantly higher health insurance premiums. Mission and outreach disbursements, inclusive of the Diocesan Pledge, were the same as the prior year. (Note that Mission trip expenses and grants are completely funded by net proceeds from the annual Mardi Gras event and are not included in the operating budget.) Buildings and Grounds was the largest category of under budget spending, but this was mainly achieved by deferring maintenance and repairs that will have to be undertaken in the near future. The restraint on spending enabled the Church to finish the year with an operating surplus of \$7,611 that will be carried forward to the 2014 budget.

St. James's experiences its greatest contributions early in the calendar year and a surge of gifts in December, of which a significant amount is designated for the following year. During the summer months, receipts tend to drop off, but our expenses continue. As we have done for the past several years, in early fall we took out \$50,000 from the Cash Reserve Fund to pay expenses, and we replenished that same amount to the Reserve in December. We are grateful for those who paid their pledges in advance, and we encourage parishioners to maintain your pledge payments and gifts throughout the year.

Fan the Flame continues to receive gifts that were pledged for the construction of Michaux House and for certain improvements and renovations to the parish house. As outstanding pledges are fulfilled, the Vestry has designated these additional receipts toward replacing the aging sound system in the sanctuary.

1205 West Franklin Street Associates, LLC, the limited partnership formed to obtain historic tax credits that helped finance Michaux House, was terminated in November 2013. The associated funds held in escrow were released and combined with the Sound System Reserve Fund, bringing its year-end balance to \$125,225.

In March 2013, a burst water pipe caused damage to the Sacristy and Undercroft that is estimated to total \$89,000. Our insurance carrier is expected to cover most of this claim, after the \$10,000 deductible, which was withdrawn from the Capital Reserve Fund. Most of the repairs were completed in 2013, although carpet replacement and some furniture repairs are slated to be done in early 2014. The insurance claim payment and expense of repairs are not included on the accompanying financial statements in this report.

In the past year, the 2012 financial statements were audited by a public accounting firm. The engagement covered the Church, The Endowment Fund, the Children's Center, ECW, Fan the Flame, and 1205 W. Franklin St Associates, LLC. This followed a review of the 2011 financial statements.

2014 Budget

Budgeted income for 2014 of \$2,210,012 is virtually unchanged from 2013 budget, and just 0.7% greater than 2013 actual income. The annual giving campaign received many new pledges and increased pledges; however, the projection for total pledges for 2014 is \$1.89 million, essentially flat with 2013 pledges. While the number of households making a pledge has dropped over the last five years, a positive trend has been the 20% increase in average pledge since 2008.

Budgeted spending for 2014 of \$2,210,012 is flat compared to 2013 budget, and 1.1% greater than 2013 actual expenses. Staff will not see an increase in salaries in 2014, while health insurance costs are expected to climb sharply. Most budget categories will be flat or slightly lower than 2013 budget. The Endowment Fund Board has generously agreed to provide increased support for 2014, with funding primarily for service contracts on critical building systems. Additionally, the expenses of maintaining our parking deck and leasing parking space at One Monument Avenue are borne by the Endowment Fund, which frees up operating budget for other ministries.

Recognition

I want to express appreciation to the people who keep our financial operation running smoothly. Poconna Thiel is our long-time financial secretary, and the parish is fortunate to have her knowledge and experience. Chip Woodson, Director of Stewardship and Development, coordinates our Annual Giving campaign, which directly funds the many ministries at St. James's. Chip manages our Planned Giving efforts and was instrumental in guiding the successful Cornerstone Campaign that raised over \$1.0 million for Endowment in 2013. There are many who have volunteered their time to undertake the financial duties of our parish. Katherine Hoffmann and Ann Rawls again served

as our volunteer Treasurers. Many dedicated volunteers count the funds collected at worship services and prepare the bank deposits. Finally, huge thanks go to Brent Winn and Charlie Whitaker for their tireless efforts in leading the Annual Giving campaign.

Respectfully submitted,

Jay Jennings

FINANCE COMMITTEE REPORT, CONTINUED—

STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2013 (WITH BUDGET INFORMATION FOR 2013 AND 2014)

ST. JAMES'S EPISCOPAL CHURCH STATEMENT OF INCOME & EXPENSES YEAR ENDED DECEMBER 31, 2013 WITH BUDGET FOR 2014

	2013 BUDGET	2013 ACTUAL	2014 BUDGET
REVENUES			
STEWARDSHIP GIFTS – CURRENT YEAR	1,902,215	1,851,755	1,861,152
STEWARDSHIP GIFTS – PRIOR YEAR	70,000	72,091	50,000
NON STEWARDSHIP GIFTS	3,440	3,790	4,660
PLATE OFFERINGS	100,000	97,497	98,000
DESIGNATED OUTREACH OFFERINGS		14,743	14,000
MISCELLANEOUS INCOME	12,000	13,478	12,000
LLC LEASE INCOME	7,000	11,000	-
CELL TOWER LEASE	24,000	27,773	27,773
SPACE RENTAL	5,000	5,000	5,000
TRANSFER FROM MEMORIALS FUND	10,000	9,605	10,000
TRANSFER FROM JAZZ MASS FUND	18,000	27,107	18,000
TRANSFER FROM ENDOWMENT – EQUIP SRVC CNTRCTS	30,000	30,000	60,900
TRANSFER FROM ENDOWMENT – SALARY SHARE	30,000	30,000	30,000
TRANSFER FROM ENDOWMENT – SABBATICAL			7,500
OUTREACH GRANT			3,416
CARRYOVER SURPLUS FROM 2013			7,611
TOTAL REVENUES	2,211,655	2,193,839	2,210,012
EXPENSES			
DIOCESAN MATTERS	3,600	3,100	3,200
PERSONNEL EXPENSES	1,195,122	1,184,095	1,210,156
OFFICE EXPENSES	118,500	118,481	116,100
LLC LEASE EXPENSE	13,440	12,320	-
BUILDING & GROUNDS	401,958	375,303	384,700
STEWARDSHIP	27,000	23,991	25,000
WORSHIP & JAZZ MASS	22,000	31,043	22,200
MUSIC	86,625	86,625	88,000
MISSION, OUTREACH & DIOCESAN PLEDGE	278,350	278,181	279,033
DESIGNATED OUTREACH OFFERINGS		14,743	14,000
COMMUNICATIONS	18,500	22,051	25,010
CHILDREN'S MINISTRIES	9,500	7,209	9,000
ADULT CHRISTIAN EDUCATION	3,800	3,265	5,800
YOUTH MINISTRIES	7,910	5,609	6,763
SPECIAL PROGRAMS	5,700	5,510	5,050
LAY MINISTRIES	19,650	14,701	16,000
TOTAL EXPENSES	2,211,655	2,186,229	2,210,012
Surplus/Deficit		7,611	-

ENDOWMENT FUND REPORT—
E. Massie Valentine, Jr., Endowment Fund Treasurer

STATEMENT OF ASSETS
As of December 31, 2013

INVESTABLE ASSETS

Endowment Fund- Subject to Trustee's Instructions	
Market Value of Securities & Cash	\$5,223,971.75
Anderson-Horan Fund- (Income is used for Charitable Purposes at the Rector's discretion)	
Market Value of Securities & Cash	458,770.42
Music Fund-(Income issued for the Music Program at the discretion of the Music Director,the Rector & the Senior Warden) Market Value of Securities & Cash	251,883.69
Total Investible Assets	<u>\$5,934,625.86</u>

OTHER ASSETS

Mortgage Loan	75,000.00
Clergy Loan	25,000.00
Cash in Checking Account	0.00
Total Other Assets	<u>\$100,000.00</u>

TOTAL ASSETS **\$6,034,625.86**

ENDOWMENT FUND REPORT, CONTINUED—

STATEMENT OF INCOME AND EXPENSES, 2009-2012

STATEMENT OF INCOME AND EXPENSES 2010 - 2013

Income	2010	2011	2012	2013
Trustees Endowment Fund	\$ 73,203.16	\$ 68,857.24	\$ 75,935.00	\$ 76,917.85
Anderson Horan Fund	\$ 7,962.09	\$ 7,872.94	\$ 8,273.00	\$ 7,407.24
Music Fund	\$ -	\$ 102.11	\$ 4,234.00	\$ 6,301.26
Gifts	\$ -	\$ 1,000.00	\$ 1,001.00	\$ -
Cornerstone Gifts	\$ -	\$ -	\$ -	\$ 657,704.75
Gift Annuity	\$ -	\$ -	\$ -	\$ 112,339.37
Mortgage Interest	\$ 4,083.38	\$ 4,000.00	\$ 4,000.00	\$ 3,333.32
Clergy Loan Interest	\$ 999.96	\$ 999.96	\$ 999.96	\$ 999.96
Bequests	\$ -	\$ 278,003.29	\$ 38,895.00	\$ 106,107.48
Memorials	\$ -	\$ 16,308.84	\$ 16,836.00	\$ -
SunTrust Acct Close				\$ 152.48
TOTAL	\$ 86,248.59	\$ 376,945.38	\$ 150,173.96	\$ 971,263.71

Expenses	2010	2011	2012	2013
To Rector for Distribution	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 15,000.00
Asset Management Fees	\$ 19,931.43	\$ 20,974.10	\$ 23,127.94	\$ 28,280.87
Pension	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Salary Share	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Westminster Canterbury	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 12,500.00
Ecumenical Parking	\$ 30,784.00	\$ 15,392.00	\$ 15,392.00	\$ 15,392.00
Gift Annuity 1 - Payment	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 675.00
Gift Annuity 2 - Payment	\$ 20,419.04	\$ 20,419.04	\$ 10,209.52	\$ -
Gift Annuity 3 - Payment	\$ 3,249.96	\$ 3,249.96	\$ 3,249.96	\$ 3,249.96
Gift Annuity 4 - Payment	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Gift Annuity 5 - Payment	\$ 92.50	\$ 370.00	\$ 370.00	\$ 370.00
Stuart Circle Parking	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
Gift to Rector	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -
Consortium Dues- 2 years	\$ 2,500.00	\$ -	\$ -	\$ -
Consortium Expense	\$ 5,802.80	\$ 5,013.57	\$ 4,749.60	\$ 4,952.86
Church Transitional Funding	\$ 40,000.00	\$ 7,334.78	\$ 35,000.00	\$ 24,470.90
Fan the Flame	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -
Seismic Study		\$ 1,812.50	\$ -	\$ -
Choir Trip (from Music Fund)			\$ 30,000.00	\$ -
Va. Theological Chapel Fund			\$ 10,000.00	\$ 10,000.00
Miscellaneous	\$ 304.49	\$ 329.86	\$ 670.13	\$ 333.46
HVAC Maintenance				\$ 30,000.00
Richmond Security				\$ 10,000.00
Cornerstone Expense				\$ 16,575.37
TOTAL	\$ 336,984.22	\$ 288,795.81	\$ 206,669.15	\$ 223,000.42
Net Addition (Withdrawal)	\$ (250,735.63)	\$ 88,149.57	\$ (56,495.19)	\$ 748,263.29

ENDOWMENT FUND REPORT, CONTINUED—

HISTORY OF DISBURSEMENTS FROM THE FUND

1967-2008	\$4,044,107.00
2009 To Rector for Distribution	10,000.00
2009 Salary Share Agreement	30,000.00
2009 Westminster Canterbury	10,000.00
2009 Ecumenical Parking	23,100.00
2009 Stuart Circle Parking	18,000.00
2009 Dana Corsello Purse	5,000.00
2009 Bishop's Chapel at Roslyn	10,000.00
2010 To Rector for Distribution	15,000.00
2010 Salary Share Agreement	30,000.00
2010 Westminster Canterbury	10,000.00
2010 Ecumenical Parking	30,784.00
2010 Stuart Circle Parking	18,000.00
2010 Gift to Rector	10,000.00
2010 Church Transitional Funding	40,000.00
2010 Fan the Flame	125,000.00
2011 To Rector for Distribution	15,000.00
2011 Salary Share Agreement	30,000.00
2011 Westminster Canterbury	10,000.00
2011 Ecumenical Parking	15,392.00
2011 Stuart Circle Parking	18,000.00
2011 Gift to Rector	10,000.00
2011 Church Transitional Funding	7,334.78
2011 Fan the Flame	125,000.00
2011 Seismic Study	1,812.50
2012 Stuart Circle Parking	18,000.00
2012 Ecumenical Parking	15,392.00
2012 Va.Theological Sem. Chapel Fnd	10,000.00
2012 Consortium Expense	4,749.60
2012 Salary Share Agreement	30,000.00
2012 2015 Choir Trip	30,000.00
2012 To Rector for Distribution	10,000.00
2012 Church Transitional Funding	35,000.00
2012 Westminster Canterbury	10,000.00
2013 Stuart Circle Parking	18,000.00
2013 Ecumenical Parking	15,392.00
2013 Va.Theological Sem. Chapel Fnd	10,000.00
2013 Consortium Expense	4,952.86
2013 Salary Share Agreement	30,000.00
2013 To Rector for Distribution	15,000.00
2013 HVAC Maintenance	22,500.00
2013 Richmond Security	10,000.00
2013 Cornerstone Expense	16,575.37
2013 Westminster Canterbury	12,500.00

\$4,979,592.11

CHILDREN'S CENTER REPORT—
Margaret Valentine, Chairman of the Board

The board of Directors of the Children's Center created a search committee and hired a new Executive Director, Debbie Crawford Lickey, who started in her position at the end of July. Ms. Lickey holds a degree in Early Childhood and a Master's Degree in Early Childhood Education. She has 35 years of experience in the field of early childhood as a teacher, curriculum and early childhood consultant. She has also served as an adjunct staff at John Tyler Community College as well as Virginia Commonwealth University. Since Ms. Lickey's arrival, St. James's Children Center has created a partnership with St. Andrew's School, and is on the committee for United Way for Universal Preschool Screenings and the Advisory Board for Early Childhood Education at John Tyler Community College. The Center has several interns who are working in the center in order to gain credits toward an Associate's Degree in Early Childhood.

The partnership with SCAN (Stop Child Abuse Now) has continued to the benefit of both agencies. SCAN rents a classroom from the Church for a program called The Circle Preschool Program. This program is for abandoned, neglected and abused children; they are often referred to SCAN by the Court system. SCAN's teachers are highly educated and quite skilled at working with such victimized children. The Children's Center staff benefits from its interaction with, and the expertise of, SCAN's personnel. The average enrollment for 2013 school year was approximately 48, with 56 students attending the summer program. Due to partnerships across the community, the enrollment continues to increase at a steady rate at the time of this report.

The Children's Center Board placed a high priority on increasing philanthropic support and generated \$388,745. This amount includes \$46,000 in grants and \$275,753 in annual fund gifts.

In 2013, the Children's Center continued to collaborate with cultural agencies for the benefit of the children we serve. The Children's Center's Board is very appreciative of St. James's continued support in carrying on the important work of the Center.

Respectfully submitted,

Margaret

SENIOR WARDEN'S REPORT— Steve McCoy

Each year around the start of Advent I begin to hector my family to give me books for Christmas. Other gifts are unnecessary and viewed skeptically. My bibliomania probably achieves diagnostic status but as addictions go it's fairly benign (Laura may disagree).

Some years ago my mother surprised me with a book of days by Frederick Buechner. Early on, he offers some advice that has stayed with me since:

Listen to your life. See it for the fathomless mystery that it is. In the boredom and pain of it no less than in the excitement and gladness ... because in the last analysis all moments are key moments, and life itself is grace.

Annual reports to any community can be a daunting task, and the Senior Warden's report to this congregation is no exception. It would be impossible to acknowledge fully and appropriately the many moments we've shared as a community over the past year. St. James's sense of mission continues to develop and grow, with eight missions involving 83 parishioners during 2013. Mardi Gras is upon us and promises to renew and fortify our missions outreach for the coming year even as we minister to our own community through CARITAS. Last spring brought a hugely successful Cornerstone Campaign to secure our future, while we celebrated our past with artifacts from the cornerstone itself. We welcomed Debbie Lickey as the new director of the Children's Center and continue our strong commitment to the center and its mission. In the fall, the Taste of St. James's raised over \$17,000 in support of the Episcopal Church Women, while the Feast saw us fiddle our way to a renewed sense of community and faith. Throughout the year, the Hospitality and Call and Welcome committees made our church a bright and welcoming home to newcomers and long-time congregants alike. WomanKind remains two weeks off as I write this, but I have no doubt the weekend will bring the same joy and enthusiasm we've seen in years past.

Even as I assemble a partial list of the events and undertakings that comprise our lives together, I'm painfully aware of the many I've left out. The same is true if I turn our focus to the individuals who breathe life into our collective work. None of these events would be possible without faithful, determined leadership and the collective, behind the scenes efforts of hundreds of people, each of whom deserves separate mention here.

And so it's at this point that I surrender and reach for Buechner's lifeline. Much as I would like to be able to list each of the many people who has contributed time, talent or treasure to St. James's over the past year, to do so would be to miss his point. Our time together as believers and doers imbues us with a grace

that is much more than the sum of its parts. It's a grace that I feel each day here and for which I am grateful to each of you.

Each year also brings with it departures and this one has been no different. In September, we lost the services of David Barnett, our Facilities Manager who made the trains – and much else – run on time. Management of our various facilities and multiple conflicting schedules is not an easy task but David made it seem so, and did it with patience and kindness.

A second departure is presently upon us. We don't usually recognize individual members of departing vestry classes, in part because to recognize one is to slight another, but an exception is appropriate this year. Stephen Watts has served as Junior Warden for three years, guiding the church through crisis and calm and performing the final service of finding a worthy successor. He deserves our thanks and gratitude.

Finally, one of the great and little advertised aspects of the Senior Warden's role is the opportunity to work closely with clergy, staff and members of the Vestry. They are a faithful, dedicated group who make each day a blessing and we are fortunate to have them. Thank you for granting me the privilege of serving with each of them and with all of you.

Steve McCoy
Senior Warden

Rector

The Reverend Randolph Marshall Hollerith

Associate Rector

The Reverend Ann Dieterle

Assistant Rectors

The Reverend Carmen Germino

The Reverend Alex Riffie

Pastoral Associates

The Reverend Caroline Smith Parkinson

The Reverend Dr. Mark Cooper

2013 Vestry

Steve McCoy, *Senior Warden*

Stephen Watts, *Junior Warden*

Ryon Acey

Louise Bowles

Margy Brown

DeWitt Casler

Mimi Herington

C. Knox Hubard, Jr.

Joseph A. (Jay) Jennings III

Michael Lantz

Mary Watt New

Gloria Prevatt

Kendal A. Sibley

Goeff Sisk

Bobbie Ukrop

Britt Van Deusen

Kathryn West

Norvell B. Whitaker